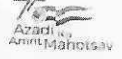




**Dr. B. S. Meena**  
Zonal Director Research

**AGRICULTURAL RESEARCH STATION, UMMEDGANJ, KOTA**  
(Agriculture University Kota)

Ummadganj Farm, Post Box No-7, G.P.O. Nayapura, Kaithoon Road, Kota - 324001  
Phone No : 0744 – 2943306 Email : [arskota@aukota.org](mailto:arskota@aukota.org)



No.F. 16( )/ZDR/ARSK/2026/05

Date: 11/05/2026

**TENDER NOTICE FOR ANNUAL RATE CONTRACT**

Sealed tenders are invited from the registered suppliers for **providing/supplying printing materials** at Agricultural Research Station, Kota. The approximate cost of the items is less than Rs. 2.0 lakh. The tender form can be obtained from the office during office hours from **11.05.2026 at 4.30 pm** to **18.05.2026 at 12.30 PM**. The completely filled tender form with duly signed and sealed must be deposited on or before **18.05.2026 at 01:00 PM**. The received tender will be opened on **18.05.2026 at 02:00 PM** in front of the available bidder. The tender form can also be downloaded from the university website <http://aukota.org> or state procurement portal <http://sppp.rajasthan.gov.in>. If tender form is downloaded from website Rs. 250/- as tender form fee should be deposited online to Zonal Director Research, Agricultural Research, Station, Ummadganj, Kota RF in Bank of Baroda, Branch Dhakarkheri Kota, Account No. 57360100004733 & IFSC Account code BARB0DHAKAR by RTGS/NEFT and payment receipt should be submitted with tender.

(Zonal Director Research)



Dr. B. S. Meena

Zonal Director Research

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(Agriculture University Kota)**

Ummadganj Farm, Post Box No-7, G.P.O. Nayapura, Kaithoon Road, Kota - 324001  
Phone No : 0744 – 2943306 Email : [zdrarskota@gmail.com](mailto:zdrarskota@gmail.com), [arskota@aukota.org](mailto:arskota@aukota.org)



No.F. 16( )/ZDR/ARSK/2026/ 05

Date: 11/05/2026

**ANNUAL RATE CONTRACT**

**for providing/supplying printing materials**

Sealed rate contract tender is invited for providing/supplying printing materials at Agricultural Research Station, Kota. The total costing of the tender is less than **Two lakhs**. Kindly quote your lowest rates in rupees including all taxes.

S. No.	Item Specification	Quoted Rate (Rs.)
1.	Folder Printing Both Side (Size 9"x11") Multicolor Printing 2-Fold Paper Quality 130 GSM Art Paper Glazed ( <b>Min 500 Pcs.</b> )	
2.	Folder Printing Both Side (Size 11"x17") Multicolor Printing 3-Fold Paper Quality 170 GSM Art Paper Glazed with Lamination ( <b>Min 500 Pcs.</b> )	
3.	Booklet Printing Size 20x30/8 (9 <sup>1/2</sup> " x 7" Inch), Paper Quality 130 GSM Art Paper, Cover 300 GSM Art Card Sheet, Cover Lamination, Center Pin Binding (32 Page) With Multicolor Design & Typing ( <b>Min 200 Book</b> )	
3.1	Each Page unit more than 32 pages	
4.	A-4 Size Colour Pages Printout, Glossy, 90 GSM (Both Side) ( <b>Min 1000 Pcs.</b> )	
5.	Certificate Printing Multicolour on 300 GSM Hard Card Sheet with Multicolour Design ( <b>Min 50 Pcs.</b> )	
6.	Kisan Prashikshan Diary, Size 18 * 22/8 (5.25" x 8.6" inch), Inner Pages 20-Page Single, Both Side 40-Page, Lining Ruling Printing, Paper 58 GSM Orient, Cover Multicolour 250 GSM, Center Pin Binding. ( <b>Min 500 diary</b> )	
7.	Printing of black and white document (Practical/ teaching manual) Size 20 * 30/8 (9 <sup>1/2</sup> " x 7" inch) having multicoloured cover page with glazed sheet of 300 GSM with lamination, inner white 95 GSM complete with designing, composing of cover & inner pages with Pin Binding 40 pages. ( <b>Min 50 Book</b> )	
7.1	For Each extra page	

**TERMS AND CONDITIONS:**

1. The rate contract will be effective for One Year from tender order date.
2. Bidder should not in any case be blacklisted from any Govt. Department. If such a case is found subsequently, the bidder is liable for judicial proceedings and shall be debarred/blacklisted from this office for all purposes.
3. Upward revision of printing rates of paper, ink etc. will not be considered under any circumstances during the period of rate contract.
4. All rates quoted must be FOR, site at Zonal Director Research, Agricultural Research Station, Kota and should clearly specify all the taxes and other charges if any, otherwise tax paid should be indicated 'Tax Paid'.

5. Specifications will be rigidly used for printing the materials. Bidder should have prior experience in printing supply work in Agriculture University.
6. Tenders must be submitted in favour of the **Zonal Director Research, Ummedganj, Kota**, in properly sealed envelope (on the envelop please clearly mention the title of tender and date).
7. The rates should be mentioned in figures and words, if any discrepancy occurs in figure and words than word should be taken in consideration.
8. Unsigned tender will be liable to rejection.
9. Firm clearly mentioned GST no. and TDS deduction on the bill amount or as per rules.
10. GST & TDS shall be deducted of the payment as per rules Tender firm will be submitted a photo copy of GST PAN card and bank details (A/C No, IFSC code, Name & address).
11. Last date of receipt of the tender in the office of the undersigned is **18.05.2026 at 1.00 PM** and shall be open on the same day by the committee constituted for this purpose.
12. Successful bidder will have to deposit performance security in **Zonal Director Research, Ummedganj, Kota account** equal to 5% of the total value of estimated cost with issue of work order. No interest will be paid on these deposits. Performance Security will be refunded as per the rules.
13. Proof will have to be read and corrected by the press at its own cost and arrangements according to the work order and instructions if any issued to it from time to time.
14. No advance payment for the ordered work will be given to the bidders.
15. Payment will be made after successful completion of supplying of material as per the work order & agreement. Don't misuse printing material as per given office order and material will be under copyright.
16. Wherever specific terms and conditions have not been spelt out in bid document, General Finance and Accounts Rules & RTPP Act.2012 RTPP Rules 2013 of the state government shall apply.
17. Negotiations shall be held with the lowest evaluated responsive bidder.
18. Delay by Bidder in submission of additional information or clarifications sought by university may cause the bid to be liable for rejection.



**Zonal Director Research**

I/We hereby declare that I/We carefully read all the above-mentioned terms and conditions and I/We agree to these.

**Signature of the bidder with Seal**  
(Name, Address, Phone No.)